

Bristol City Council Equality Impact Relevance Check



This tool will identify the equalities relevance of a proposal, and establish whether a full Equality Impact Assessment will be required. Please read the guidance prior to completing this relevance check.

What is the proposal?	
Name of proposal	Procurement Support for Display Suppliers
Please outline the proposal.	To obtain Cabinet approval to commence procurement of two frameworks of suppliers (or one framework with two lots) for display-related services, and to seek delegated permission to award contracts upon completion of the tender(s).
What savings will this proposal achieve?	The Team have assessed and committed to a 10%-15% budget saving per annum. This would equate to a saving of £15k-£23kp.a. from 22/23 based on current throughput.
Name of Lead Officer	Jack Smith

Could your proposal impact citizens with protected characteristics? (This includes service users and the wider community)
Please outline where there may be significant opportunities or positive impacts, and for whom.
This contract is to replace a previous contract for signage, currently only covered by waivers. This should not have any impact (positive or negative) upon citizens. The contract will be procured in line with the necessary social value requirements set out by the council's procurement service.
Please outline where there may be significant negative impacts, and for whom.
n/a

Could your proposal impact staff with protected characteristics? (i.e. reduction in posts, changes to working hours or locations, changes in pay)
Please outline where there may be significant opportunities or positive impacts, and for whom.
This contract is to replace a previous contract for signage, currently only covered by waivers. This should not have any impact (positive or negative) upon citizens. The contract will be procured in line with the necessary social value requirements set out by the council's procurement service.
Please outline where there may be negative impacts, and for whom.
n/a

Is a full Equality Impact Assessment required?

Does the proposal have the potential to impact on people with protected characteristics in the following ways:

- access to or participation in a service,
- levels of representation in our workforce, or
- reducing quality of life (i.e. health, education, standard of living) ?

Please indicate yes or no. If the answer is yes then a full impact assessment must be carried out. If the answer is no, please provide a justification.

No, this will not:

- impact access to a service
- affect our workforce
- impact quality of life

Therefore a full impact assessment is not necessary

Service Director sign-off and date:
Tim Borrett, Director: Policy, Strategy
and Partnerships
16/02/2021

Equalities Officer sign-off and date:
Reviewed by equality officer
15/02/2021